

Carpenter

A Carpenter is a construction professional who works with construction crews to build, adjust, and repair wood, brick and steel frameworks in various construction projects. They work with their hands, using tools.

Operational Responsibilities

- Read blueprints, drawings, and sketches to fully grasp requirements.
- Take measurements and calculate the size and amount of material needed.
- Cut, shape and smooth lumber and other material according to measurements.
- Install items where designated.
- Inspect and conduct repairs or maintenance.
- Demolition
- Formwork, laying steel and concreting.
- Cleaning
- Painting

Project Management

- Defining project objectives, project scope, roles & responsibilities.
- Defining resource requirements and managing resource availability & allocation – both internal and third party.
- Outlining a budget based on requirements and tracking costs to deliver project on budget.
- Preparing a detailed project plan to schedule key project milestones, workstreams & activities.
- Managing delivery of the project according to plans.
- Tracking project and providing regular reports on project status to project team and key stakeholders.
- Managing and adjusting for any changes in project scope, schedule and / or budget.
- Identifying and mitigating potential risks.
- Managing the relationship and communication with the client and all stakeholders, ensuring the project is delivered to their satisfaction.

WHS Responsibilities

- Assist with the implementation and compliance with the safe work method statements for High Risk Construction Work.
- Observe all WH&S requirements and statutory rules.
- Assist in ensuring that all works are conducted in a manner safe and without risk to employee health and safety.